

CANTAMUS

Director: ANN IRONS, BEd, LRAM

Asst Director: ELAINE GUY, LRAM

Vocal Tutors: LOUISE COLLETT, MMus, MOpera, PGCE, PGDip
FREYA HALES, BMus, PGCE

Accompanist: STEFAN REID, BMus

Tickets Sales: SUE TAYLOR

Treasurer: JOHN GUY, BSc.

E-mail: elainejguy@gmail.com

Cantamus Web-sites: www.cantamus.com, Facebook & Twitter

AUDITIONS FOR THE TRAINING CHOIR will be held for girls (minimum age 9) who:

- love to sing;
- would like to be part of a prestigious, dynamic organisation;
- want to develop their musical skills in a positive and caring environment;
- are prepared to commit themselves for training for possible entry into Cantamus at a later stage (with private singing lessons with an approved tutor mandatory)

Membership of Cantamus provides:

- The joy of being surrounded by musically talented friends who strive for excellence.
- A firm foundation for a life-long love of music.
- Development of life skills that will serve them well for the rest of their lives
- Preparation and guidance for University/Music College entry, if desired.

Members of Cantamus tend to be successful in whatever their chosen career path in later life.

Candidates should complete an application form and return it to elainejguy@gmail.com

Or by post to

Mrs E Guy

24 Wentworth Road

Kirkby in Ashfield

NG17 8NA

AUDITION INFORMATION

The candidate will be informed when and where the auditions will be held. After these have been received, please confirm attendance IN WRITING (preferably by email) to Mrs Guy. If for some reason the appointment cannot be kept, please inform Mrs Guy as soon as possible.

Candidates should come to the appointment with one of their parents/guardians. Candidates will be requested to sing a short piece of music of their own choice (an accompanist will be provided and therefore sheet music is **essential**); this will be followed by an aural test and a discussion to clarify the requirements of membership. A sight-reading test of a short passage may also be given. Results will be phoned or emailed to the candidates as soon as possible.

NB The decision of the auditioning panel will be final, but re-application may be made at a later date, if desired.

TRAINING CHOIR MEMBERSHIP INFORMATION

The aim of the choir is to prepare girls for entry into the main choir, but this cannot be guaranteed and no time limit can be given; this being dependent upon progress with the repertoire and vocal technique as well as availability of space in the senior choir. Re-auditioning will be arranged annually.

Members must attend High Oakham Primary School, Nottingham Road, Mansfield on TUESDAY evenings 18:00 - 20:00 (Nottinghamshire state school terms) for a choir practice each week, or as arranged. Subs of £6 are payable for the Tuesday choir practice. All training choir members must also have a private singing lesson with one of our tutors, for which a fee is payable. Music and stage dresses will be supplied by Cantamus, although a £50 deposit will be required.

The Training Choir will participate in a number of concerts with the main choir each year. Typically three in December and one in the summer, but others may be arranged. The training choir usually have a weekend away in May and a concert of their own in late spring/early summer.

The senior choir practice is also on a Tuesday 19:00 – 21:30, vocal lessons are weekly and the concert and touring programme becomes more onerous. Girls are only permitted to miss practice and concerts in exceptional circumstances.

CANTAMUS

Cantamus is internationally renowned girls' choir; 28 first prizes in international choral festivals have been won; in addition, they have won 8 Grand Prix and 4 Performing Right Society Awards

Cantamus has been invited to represent Great Britain at many high profile international events both at home and abroad. The choir has made several television and radio broadcasts here and overseas; it has also recorded commercial CDs for EMI and for Warner Music, plus numerous private CDs and DVDs. Works are commissioned from leading composers and the choir is sometimes engaged to sing with famous orchestras or with eminent musicians.

Many former Cantamus girls have gone on to enjoy successful stage careers as well as the wider music industry. Regardless of their chosen career, and many do not follow a career in music, ex-Cantamus members invariably exceed in life.

Ann Irons, Director

Fair Processing Notice

Members and Staff



(v1.0 May 2018)

This notice explains what information we collect, when we collect it and how we use this. During the course of our activities, we will process personal data (which may be held on paper, electronically, or otherwise) about you and we recognise the need to treat it in an appropriate and lawful manner. The purpose of this notice is to make you aware of how we will handle your information.

Who are we?

Cantamus (including Cantus Amici (“we” or “us”)) take the issue of security and data protection very seriously and strictly adhere to guidelines published in the General Data Protection Regulation (EU) 2016/679 which is applicable from the 25th May 2018, together with any domestic laws subsequently enacted.

We are notified as a Data Controller with the Office of the Information Commissioner under registration number A8312179 and we are the data controller of any personal data that you provide to us.

Our Data Protection Officer is John Guy, 24 Wentworth Road, Kirkby in Ashfield, NG17 8NA, 01623 550115 or 07422 506627; e-mail elainejguy@gmail.com

Any questions relating to this notice and our privacy practices should be sent to John Guy, details as above.

How we collect information from you and what information we collect

We collect information about you from:

- Your application to be a member
- Health and tour consent forms
- Contact detail update forms
- Photocopies of passports and EHIC cards provided in advance of a tour
- Payments made to Cantamus for, amongst other things, subscriptions, tour payments, uniforms
- Measurements supplied to allow the provision of suitably sized uniforms
- Bank account details (only if we need to make a payment to you)

We collect the following information about you:

- Names of Member and Parents/Guardians, postal addresses, e-mail addresses, telephone numbers (landline and mobile)
- Payments received
- Medical conditions and medication taken
- Contact details for your GP
- Alternative emergency contact details

- Passport number and expiry date
- Casual clothing size, height, waist, and chest measurements

Why we need this information about you and how it will be used

We need your information and will use your information:

- to provide you with updates regarding Cantamus
- to allow the arrangement of lesson times
- to provide appropriate medical treatment should the need arise
- to provide you with an appropriately fitted uniform
- to allow the smooth running of concerts, events, trips and tours
- to maintain the integrity of our financial records by recording your payments made to Cantamus

Sharing of Your Information

The information you provide to us will be treated by us as confidential and will be processed only by any member of the Cantamus team, or any third party we use to mail communications to you within the UK/EEA.

Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

Transfers outside the UK and Europe

Your information will only be stored within the UK/EEA.

Security

When you give us information we take steps to make sure that your personal information is kept secure and safe.

Electronic data is password protected and stored on a computer which is protected by a firewall. Paper records are kept in a locked drawer/cabinet.

How long we will keep your information

We review our data retention periods regularly and will only hold your personal data for as long as is necessary for the relevant activity, or as required by law (we may be legally required to hold some types of information).

Our full retention schedule is available from John Guy, contact details as above.

Your Rights

You have the right at any time to:ask for a copy of the information about you held by us in our records;

- require us to correct any inaccuracies in your information;
- make a request to us to delete what personal data of yours we hold; and
- object to receiving any marketing communications from us.

If you would like to exercise any of your rights above please contact us at elainejguy@gmail.com

Should you wish to complain about the use of your information, we would ask that you contact us to resolve this matter in the first instance. You also have the right to complain to the Information Commissioner's Office in relation to our use of your information. The Information Commissioner's contact details are noted below:

England:

Information Commissioner's Office
Wycliffe House, Water Lane
Wilmslow, Cheshire, SK9 5AF
Telephone: 0303 123 1113
Email: casework@ico.org.uk

Scotland:

The Information Commissioner's Office – Scotland
45 Melville Street, Edinburgh, EH3 7HL
Telephone: 0131 244 9001
Email: Scotland@ico.org.uk

Wales:

Information Commissioner's Office
2nd floor, Churchill House
Churchill way, Cardiff, CF10 2HH
Telephone: 029 2067 8400
Email: wales@ico.org.uk

Northern Ireland:

Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast, BT7 2JB
Telephone: 028 9027 8757
Email: ni@ico.org.uk

The accuracy of your information is important to us - please help us keep our records updated by informing us of any changes to your email address and other contact details.

CANTAMUS
Director: Ann Irons

APPLICATION TO JOIN THE TRAINING CHOIR

Full name:

Date of birth:

Address (including Postcode):

Tel. No (landline):

Parent's Mobile No:

Home email address:

School attended:

Current School Year:

Details of any **private** music lessons (including examinations and grades taken):

Music Teacher(s):

Tel No:

Details of school music lessons (including instrumental):

Please give any further information which you think might be of relevance (eg solo, choral singing or instrumental performance experience):

I have read the information on the Cantamus Training Choir and understand the commitment which is required. I endorse my daughter's application. I have also read and understand that any information that I supply to Cantamus will be held and used in accordance with the Fair Processing Notice for Cantamus members and staff.

Signed:

Date:

Parents' Name(s):

This form only, when completed, should be emailed or posted to:
Mrs E Guy
24 Wentworth Road
Kirkby in Ashfield
NG17 8NA
Email: elainejguy@gmail.com